



Council Work Session - 6:15 p.m.

CITY COUNCIL AGENDA

Tuesday, December 2, 2014

7:00 p.m.

**Coon Rapids City Center
Council Chambers**

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1. Open Mic/Public Comment
 2. Call to Order
 3. Pledge of Allegiance
 4. Roll Call
 5. Adopt Agenda
 6. Proclamations/Presentations
 7. Approval of Minutes of Previous Meeting
 8. Consent Agenda
 9. Reports on Previous Open Mic
 10. Public Hearing
 11. Bid Openings and Contract Awards
 12. Old Business
 13. New Business
 18. Approve Resolution 14-111 Appropriating Funds for the Purchase of a Copy Machine for the Golf Course.
 14. Other Business
 15. Adjourn



City Council Addendum

13. 18.

Meeting Date: 12/02/2014

Subject: Copy machine for Bunker Hills Golf Club

Submitted For: Sharon Legg, Finance Director

From: Sharon Legg, Finance Director

INTRODUCTION

The restaurant at Bunker Hills Golf Club is in need of a copier.

DISCUSSION

Presently, the Golf Club owns a copy machine that will produce regular and legal size copies. Management of the restaurant has requested that the City purchase a copier that will allow greater capabilities in terms of producing high quality menus. The purchase price and operating costs will be shared between the golf and restaurant operations. However, since it is a capital outlay item that was not budgeted, Council authorization is needed. The old machine will be traded in at the time of purchase. It is anticipated that the new machine will cost roughly \$8,600 which includes sales tax.

A resolution authorizing the budget amendment is attached.

RECOMMENDATION

Approve Resolution 14-111 Appropriating Funds for the purchase of a copy machine for the golf course.

Attachments

RS 14-111

Form Review

Inbox

Steve Gatlin

Form Started By: Sharon Legg

Final Approval Date: 12/02/2014

Reviewed By

Steve Gatlin

Date

12/02/2014 02:54 PM

Started On: 12/02/2014 01:26 PM

RESOLUTION NO. 14-111

**RESOLUTION AMENDING THE BUDGET FOR A COPIER FOR BUNKER HILLS
GOLF CLUB**

WHEREAS, Section 1-700 of the City Charter provides for adoption of an annual budget and the subsequent amendments; and

WHEREAS, the 2014 budget does not include funds for replacing the copier at Bunker Hills Golf Club; and

WHEREAS, Bunker Hills Golf Club restaurant is in need of a copier to allow for the operation to run; and

WHEREAS, the total cost to complete the purchase is estimated to be \$8,600; and

WHEREAS, capital outlay purchases must specifically be identified and funded per the City Code 2-803, and

WHEREAS, funds are available in the Golf Course Fund to make this purchase.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota to increase the Golf Course Fund budget by \$8,600 for the purchase of a copier.

Adopted this 2thth day of December, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk